



New York City Department of Transportation New York City Clean Trucks Program



Rebate Program – New York Based Application

The New York City Department of Transportation (NYC DOT) is accepting applications for a voluntary, clean vehicle Rebate program for truck owners and commercial fleets that are registered in the nine-county New York Metropolitan Area, including Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester. The NYC DOT New York City Clean Trucks Program (NYCCTP or Program) offers Rebate Incentives to replace older, heavy polluting diesel trucks with a new battery electric, alternative fuel (compressed natural gas [CNG], diesel-electric hybrid, and plug-in hybrid), and diesel trucks. Applications are being sought from independent owner operators (IOOs), commercial fleet operators, local businesses, truck leasing companies, and others that meet program requirements.

Important Program Information

- All completed applications will be considered on a first-come, first-served basis. Only applications that are considered complete will move forward.
- A five (5) year Program commitment from the applicant is required for the New or Replacement Truck.
- The Disadvantaged Communities (DAC) look-up tool can be found here: [NYS Disadvantaged Communities \(DAC\)](#)
- Industrial Business Zones (IBZs) include Bathgate, Eastchester, Hunts Point, Port Morris, Zerega, Brooklyn Navy Yard, East New York, Flatlands Fairfield, Greenpoint Williamsburg, North Brooklyn, Southwest Brooklyn, Jamaica, JFK, Long Island City, Maspeth, Ridgewood, Steinway, Woodside, North Shore, Rossville, and Westshore. IBZ maps can be found on the website: [NYC Industrial Business Zones](#).
- Small Fleet is defined as owning/operating a commercial fleet with 100 or fewer registered Class 4 to Class 8 trucks; Large Fleet is defined as owning/operating a commercial fleet with 101 or more registered Class 4 to Class 8 trucks.
- Battery Electric Vehicle (BEV) applicants are eligible for Bonus Incentives. Bonus Incentives are based on vehicle Class and the following Bonus options (<https://www.nycctp.com/available-funding/>):
 - NYC DAC/IBZ Bonus: New or Replacement Truck must remain domiciled in a NYC DAC and/or IBZ throughout the five (5) year Program commitment.
 - Small Fleet Bonus: Applicant must own and/or operate a commercial fleet with 100 or fewer registered Class 4 to Class 8 registered trucks.
 - Scrap Bonus: Small Fleet applicants must scrap a Qualifying Truck to receive the Scrap Bonus. Large Fleet applicants are required to scrap a Qualifying Truck as part of the Rebate process and will automatically receive the Scrap Bonus.
- Rebate Incentives for BEVs shall be 75% of the purchase price listed on the sales invoice or capped at the maximum Rebate offered (Base Incentive plus Bonus incentive), whichever is lower. Total Rebate Incentives cannot exceed purchase price of the new truck listed on the dealer sales invoice.
- Rebate Incentives for CNGs, diesel-electric hybrids, and plug-in hybrids shall be 75% of the purchase price listed on the sales invoice or capped at the maximum Rebate offered, whichever is lower. Rebate Incentives for diesel trucks shall be 50% of the purchase price listed on the sales invoice or capped at the maximum Rebate offered, whichever is lower.
- Funding limits per applicant:

<u>Application Type</u>	<u>Annual Funding Limit</u>
BEV	Limited to \$1,000,000 per year
CNG	Limited to \$500,000 per year
Hybrid	Limited to \$500,000 per year
Diesel	Limited to \$250,000 per year

- You may **not** order or purchase a New or Replacement Truck prior to obtaining an executed Participant Agreement and approval from the NYCCTP Administrator. Any New or Replacement Truck purchased **prior** to Participant Agreement execution is **ineligible** for the Rebate Incentive.
- You may **not** scrap a Qualifying Truck prior to obtaining an executed Participant Agreement and approval from the NYCCTP Administrator. Any Qualifying Truck scrapped **prior** to Participant Agreement execution is **ineligible** for the Rebate Incentive.
- Rebate amounts will be distributed to the dealership or original equipment manufacturer after the New or Replacement Truck is delivered to the applicant and the Qualifying Truck, where required, is scrapped.
- Applications submitted with altered language or forms will be void.
- The approved Rebate Incentive amount shall apply to all other government financial purchase contributions. No incentive stacking is allowed.

For Additional Information, Assistance, or to Receive Application Materials, Please Contact Us By:
website: www.nycctp.com | **email:** nycctp@tetrattech.com | **phone:** 877-310-2733



New York City Department of Transportation New York City Clean Trucks Program



Criteria for Eligibility of Applicants & Qualifying Trucks

- Qualifying Truck must be a Class 4 to Class 8 diesel-fueled truck with a truck Model Year 2015 or older.
- Qualifying Truck must have been owned by the applicant **and** registered within the nine-county New York Metropolitan Area (Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester) for at least the previous 24 consecutive months.
- CNG, diesel-electric hybrid, plug-in hybrid, and diesel applicants must provide proof the Qualifying Truck: (a) has been domiciled within a NYC DAC or IBZ for the previous 24 consecutive months, **OR** (b) has been operated within NYC DACs or IBZs at least two (2) times per week on average for the previous 24 consecutive months.
- BEV applicants applying for NYC DAC/IBZ Bonus must be domiciled within a NYC DAC or IBZ.
- Qualifying Truck must have been operated for at least 5,000 miles annually over the previous 24 consecutive months.
 - Small Fleet BEV applicants are exempt from this eligibility requirement unless applying for Scrap Bonus.
- The Qualifying Truck chassis must be cut, and the engine must be scrapped in accordance with program requirements.
 - Scrappage is not required for Small Fleet BEV applicants. Scrappage is required for Large Fleet BEV applicants.
 - Scrappage is required for Small Fleet BEV applicants receiving Scrap Bonus incentive.
 - Scrappage is required for CNG, diesel-electric hybrid, plug-in hybrid, and diesel applications.
- Truck substitutions will not be made for the Qualifying Truck(s). If a Qualifying Truck is removed at any time during the NYCCTP Rebate Incentive funding, review, and/or approval process, the NYCCTP funding allocation will be forfeited. Substituted trucks must be submitted under a separate application and will be considered with all other complete applications on a first-come, first-served basis.

Trucks Not Eligible for Replacement

- A truck that would have been replaced through normal attrition (i.e., normal fleet turnover).
- A truck that is non-functional (e.g., a non-working engine, non-operational truck).

Criteria for New or Replacement Trucks

- Be registered on-road in the nine-county New York Metropolitan Area (Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester).
- New or Replacement Truck must be new and have a truck and/or engine model year equal to the delivery date calendar year, be one calendar year newer, or be one calendar year older. For example, for delivery date calendar year 2026, eligible truck and/or engine model years would include 2025, 2026, and 2027.
- Replacement Truck must perform the same function (vocation) and have similar horsepower ($\pm 25\%$) as the as the Qualifying Truck being scrapped. A change in horsepower greater than 25% is subject to approval on a case-by-case basis. Small Fleet BEV applicants not receiving Scrap Bonus are exempt.
- Be maintained and remain in use by the applicant for a minimum of five (5) years from the approved date of delivery.
- Replacement Truck Class size must be equal to or within one Class size of the Qualifying Truck Class size. Changes to Class size must be approved by NYCCTP Administrator. Small Fleet BEV applicants not receiving Scrap Bonus are exempt.
- For the duration of the program commitment, the New or Replacement Truck must perform Regular Operation:
 - **For BEV applicants:** New or Replacement Truck must maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.
 - **For BEV applicants receiving NYC DAC/IBZ Bonus incentive:** New or Replacement Truck must remain domiciled in a NYC DAC and/or IBZ; maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.
 - **For CNG, diesel-electric hybrid, plug-in hybrid, and diesel applicants:** Replacement Truck must be domiciled or operate in a NYC DAC or IBZ at least two (2) times per week on average; maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.
- Automatic Vehicle Locator (AVL)/Global Positioning System (GPS) monitoring is required for the duration of the five (5) year program commitment period to demonstrate Regular Operation compliance.
- Vehicle safety enhancements are required to be installed and maintained on each New or Replacement Truck. Required safety enhancements include, but are not limited to: side mirrors with split mirror design, cross-over mirrors, passenger door down view mirror, a backup alert system, and side guards (<https://www1.nyc.gov/content/visionzero/pages/>).

For Additional Information, Assistance, or to Receive Application Materials, Please Contact Us By:
website: www.nycctp.com | **email:** nycctp@tetrattech.com | **phone:** 877-310-2733



New York City Department of Transportation
New York City Clean Trucks Program



APPLICATION INSTRUCTIONS

HOW TO APPLY:

1. Complete the Rebate Application (**Form 1**). The application must be signed and dated.
2. Complete and attach the Supplemental Application Cover Sheet (**Form 2**).
3. Complete and attach the Supplemental Application Form (**Form 3**) for each vehicle to receive a Rebate amount.

All forms must be legible and unaltered. Altered application forms will not be accepted. After the submittal of the application and all supporting documents, the NYCCTP Administrator will review the application. The applicant will be notified if any additional information is needed or if there are any discrepancies in the documents submitted. Submission of an application does not guarantee Rebate.

PUBLIC INFORMATION NOTICES

Upon application submission, all documents become the property of the NYC DOT and as such become subject to the New York State Freedom of Information Law, Public Officers Law, Article 6, Sections 84-90. Applicants are entitled to request and review their personal information the NYC DOT gathers on its forms. Applicants may also have any application errors corrected. To review such information, contact the NYCCTP.

SUBMIT APPLICATIONS BY:

Email: nycctp@tetrattech.com

Mail: NYCCTP c/o Tetra Tech, Inc.
249 E. Ocean Blvd., Suite 325
Long Beach, CA 90802



New York City Department of Transportation
New York City Clean Trucks Program



FORM 1: Rebate Application

Part 1: Signature Page

Applicant/Company Name:
Type of Company:
Vocation:

1. Authorized Official: The person signing this application.

Name: Title:
Mailing Address:
Physical Address:
Main Phone Number: Secondary Number:
Email Address:

2. Designated Project Representative: The applicant or an employee of the applicant who will serve as the Rebate contact and will be responsible for receiving and submitting the Rebate Participant Agreement documents, including annual usage reports. This person may not be a consultant or dealer.

Same As Authorized Official
Name: Title:
Mailing Address:
Physical Address:
Main Phone Number: Secondary Number:
Email Address:



New York City Department of Transportation
New York City Clean Trucks Program



3. Certifications: I have read the Eligibility Criteria and Application Guidelines and agree to ALL of the following terms and conditions by initialing each of the sections.

Initial _____ Applicant fully understands that the NYCCTP is a five (5) year program commitment for new or replaced trucks.

Initial _____ Applicant fully understands that no substitutions will be made for the Qualifying Truck(s). If a Qualifying Truck is removed anytime during the NYCCTP Rebate Incentive funding process, review, and/or approval, the NYCCTP funding allocation will be forfeited. Substituted trucks must be submitted under a separate application and will be considered with all other complete applications on a first-come, first-served basis.

Initial _____ For the duration of the program commitment, the New or Replacement Truck must perform Regular Operation.

For Battery Electric Vehicle (BEV) applicants: New or Replacement Truck must maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.

For Small Fleet BEV applicants receiving NYC DAC/IBZ Bonus incentive: New or Replacement Truck must remain domiciled in a NYC DAC and/or IBZ; maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.

For CNG, diesel-electric hybrid, plug-in hybrid, and diesel applicants: Replacement Truck must be domiciled or operate in a NYC DAC or IBZ at least two (2) times per week on average; maintain seventy (70) percent of total vehicle miles traveled within the Tri-State area of New York, New Jersey, and Connecticut; and maintain an average of 5,000 vehicle miles traveled per year.

Initial _____ Applicant agrees to install an NYCCTP sponsored Automatic Vehicle Locator (AVL) for Regular Operation compliance monitoring for the five (5) year program commitment period.

Initial _____ For New or Replacement Truck purchases that utilize alternative fuel technology (battery electric, CNG or plug-in hybrid), it is the applicant's responsibility to identify if locations for charging/fueling infrastructure for the new truck(s) are readily available.

Initial _____ Applicant fully understands that the NYCCTP is a cost sharing program, and it is the applicant's responsibility to cover the remaining balance after the Rebate amount has been applied.

Initial _____ Applicant will not purchase the New or Replacement Truck(s) until receiving an executed Participant Agreement and approval from the NYCCTP Administrator. Any New or Replacement Truck purchased prior to Participant Agreement execution is ineligible for the Rebate Incentive.

Initial _____ Applicant will not scrap the Qualifying Truck(s) until receiving an executed Participant Agreement and approval from the NYCCTP Administrator. Any truck scrapped prior to Participant Agreement execution is ineligible for the Rebate Incentive.

Initial _____ NYC DOT or NYCCTP Administrator maintains the right to inspect the Qualifying Truck prior to vehicle scrappage and/or New or Replacement Truck prior to delivery, and at any time during the five (5) year program commitment period.

Initial _____ Applicant understands that vehicle safety enhancements are required to be installed and maintained on each New or Replacement Truck. Required safety enhancements include, but are not limited to: side mirrors with split mirror design, cross-over mirrors, passenger door down view mirror, a backup alert system, and side guards.

Initial _____ I have read and agree to the conditions and requirements of the NYC DOT NYCCTP as stated in this program document.

Authorized Official: Applicant or an Employee of the Applicant Authorized to apply for the Rebate Amount

I hereby certify that to the best of my knowledge and belief all information provided in this application and any attachments is true and correct. If the application was prepared by a third party, I certify that I have read the complete application after all forms and information were completed. I agree with the information provided, and the date provided below is the date I signed the form. I further understand that prior to incorporating these forms and information into a Rebate Participant Agreement, the data and information may be revised by the NYC DOT or NYCCTP Administrator for accuracy and that our acceptance of a Rebate Participant Agreement will constitute agreement with those revisions. Failure to sign the application or signing it with a false statement may make the submitted offer or any resulting Participant Agreements voidable. Electronic or digital signatures (including signatures executed or transmitted by facsimile, scanned image, email, or other electronic platforms) shall be deemed as valid, binding, and enforceable. Intentional falsification of these forms will be prosecuted to the extent allowed under the law and may be used as an adverse factor in future Rebate awards.

Signature of Authorized Official: _____

Applicant/Company Name: _____

Print Name of Authorized Official: _____ Date: _____

Title of Authorized Official: _____

For Additional Information, Assistance, or to Receive Application Materials, Please Contact Us By:
website: www.nycctp.com | email: nycctp@tetrattech.com | phone: 877-310-2733



New York City Department of Transportation
New York City Clean Trucks Program



FORM 2: Supplemental Application Cover Sheet
(Attach to FORM 1: Rebate Application Form)

1. Type of Application: Each Qualifying Truck for truck replacement will require a separate Supplemental Application Form (See Form 3). Indicate below, the number of Supplemental Application Forms (Form 3) that are included:

A. _____ Number of New or Replacement Trucks included in this application.

Please submit a separate Form 3 for each Qualifying Truck for truck replacement.

Important Information

- You may **NOT** order or purchase any New or Replacement Truck prior to obtaining an executed Participant Agreement and approval from the NYCCTP Administrator. Any New or Replacement Truck purchased prior to Participant Agreement execution is ineligible for the Rebate Incentive.
- You may **NOT** scrap a Qualifying Truck prior to obtaining an executed Participant Agreement and approval from the NYCCTP Administrator. Any truck scrapped prior to Participant Agreement execution is ineligible for the Rebate Incentive.

Timeline Requirements

- Within sixty (60) days of application approval, the applicant must provide a draft dealership invoice for the New or Replacement Truck. An application will be considered denied if applicant fails to meet the sixty (60) day deadline.
- Within sixty (60) days of application approval, if applicable, Qualifying Truck inspection forms and photographs must be submitted to NYCCTP Administrator for review.
- The New or Replacement Truck must be delivered to applicant within nine (9) months of initial application approval date. Applicant will forfeit NYCCTP Rebate Incentive funding if a nine (9) month delivery date is not satisfied. Requests to extend the delivery date will be considered on a case-by-case basis.

2. Attachment Checklist for Each Qualifying Truck: Be sure to provide a copy of each item in the checklist below for each Supplemental Application Form [Form 3].

- Truck Registration** (Must be current for the previous 24 consecutive months)
- Truck Title and Lien Release**, *if applicable*
- Insurance Coverage** (Must be current for the previous 24 consecutive months)
- Photograph of Engine Family Name** (Engine Tag)
- Photograph Engine Serial Number** (Engine Tag)
- Photograph of Engine Horsepower** (Engine Tag)
- Photograph of Vehicle Identification Number (VIN)**
- Photograph of Qualifying Truck Gross Vehicle Weight Rating (GVWR)**



**New York City Department of Transportation
New York City Clean Trucks Program**



**FORM 3: Supplemental Application Form
(Submit One Per Qualifying Truck)**

New or Replacement Truck Fuel Type: (Select From One of the Check Boxes Below)

- | | |
|--|--|
| <input type="checkbox"/> <u>Battery Electric</u> | <input type="checkbox"/> <u>Compressed Natural Gas (CNG)</u> |
| For BEV Applications (check all that apply): | <input type="checkbox"/> <u>Diesel-Electric Hybrid</u> |
| <input type="checkbox"/> Base Incentive Only | <input type="checkbox"/> <u>Plug-In Hybrid</u> |
| <input type="checkbox"/> NYC DAC/IBZ Bonus | <input type="checkbox"/> <u>Diesel</u> |
| <input type="checkbox"/> Small Fleet Bonus | |
| <input type="checkbox"/> Scrap Bonus | |

*New or Replacement Truck and/or engine model year must be equal to current calendar year, one calendar year newer, or one calendar year older.

1. Qualifying Truck Information (Not Required for Small Fleet BEV Applicants, Unless Applying For Scrap Bonus)

Gross Vehicle Weight Rating	<input type="checkbox"/> Class 4 (14,001 to 16,000 lbs.)	<input type="checkbox"/> Class 6 (19,501 to 26,000 lbs.)
	<input type="checkbox"/> Class 5 (16,001 to 19,500 lbs.)	<input type="checkbox"/> Class 7 (26,001 to 33,000 lbs.)
		<input type="checkbox"/> Class 8 (33,001 lbs. or Greater)
Fuel Type	Diesel	
Truck/Vehicle Identification Number (VIN)		
Truck Make/Model		
Truck Model Year		
Engine Family Name (12-Digits)		
Engine Serial Number		
Engine Make Model		
Engine Model Year		
Engine Horsepower		
Current Odometer Reading on Truck		

2. New or Replacement Truck Information, if known

Fuel Type	<input type="checkbox"/> Battery Electric	<input type="checkbox"/> Diesel-Electric Hybrid or Plug-in Hybrid
	<input type="checkbox"/> Compressed Natural Gas (CNG)	<input type="checkbox"/> Diesel
Truck Make		
Truck Model		
Truck Year		

3. Dealership Vendor Contact Information, if known

<i>Name of Dealership/Original Equipment Manufacturer</i>		<i>Contact Name</i>		<i>Phone Number</i>
<i>Street Address</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Email Address</i>				

For Additional Information, Assistance, or to Receive Application Materials, Please Contact Us By:
website: www.nycctp.com | **email:** nycctp@tetrattech.com | **phone:** 877-310-2733